

VIDEO PRODUCTION BOOKING FORM



In order to confirm a verbal booking, please fill in the details below, and return the form to:
twenty20 productions, Rookhurst, Forest Road, Effingham, Surrey, KT24 5HD.

CONTACT NAME: _____ TEL: _____

EMAIL ADDRESS: _____

NAME OF SCHOOL/COLLEGE/ORGANISER: _____

ADDRESS: _____

DATE(S) & TIME(S) OF PERFORMANCE(S): _____

TITLE OF SHOW FOR VIDEO GRAPHIC: _____

EXPECTED DURATION OF PERFORMANCE: _____
(if there is to be an interval, please list length of each section)

APPROX. NUMBER OF CAST: _____

VENUE ADDRESS: _____

SCHOOL COMPLIMENTARY COPY FORMAT:
(please tick)

DVD

VHS

We would ask that an announcement be made about the video at the performance please.

It would be helpful if a script for plays, or a running order of songs / readings etc. for concerts could be provided on the day of the recording.

TERMS & CONDITIONS

1. All verbal bookings will be accompanied by a signed copy of the booking form.
2. The School/College/Organiser will guarantee a minimum order of 20 copies.
3. Copies will be available at £13.99 (including all p&p).
4. The School/College/Organiser will receive a complimentary copy on receipt of 20 orders.
5. In the unlikely event of power or equipment failure, or circumstances beyond our control, twenty20 productions cannot be held liable.

SIGNED: _____ DATE: _____

